

**Minutes of the Local Academy Board meeting
held on Tuesday 11th September 2018
at 5:10pm at Retford Oaks**

Governor name	Initials	Governor category	A = absence
Mrs P Bryn-Jones	PBJ	Appointed	
Mr G Gadie	GD	Appointed	A
Ms Sarah Gibson	SG	Parent	A
Mr A Knight (Vice Chair)	AK	Appointed	A
Cllr. M Quigley (Chair)	MQ	Appointed	
Mr A Silcock	AS	Appointed	
Mr W Spooner	WS	Staff	
Mr N Trickett	NT	Appointed	
Mr R Turner	RT	Appointed	A
Miss N Ward	NW	Parent	

In Attendance:

Staff Name	Initials	Role	A = Absence
Mrs H Widdup	HW	Academy Director	
Mr D Cotton	DC	Executive Principal	
Mr Chris West	CW	Assistant Principal	
Mrs Jane Stock	JKS	Clerk – Minute Taking	

Item No	Item	Action/ by who/when
LAB/001/1819	<p>Apologies for absence Apologies for absence were received and agreed from Mr Gadie and Mr Knight who were on holiday and Ms Gibson who had work commitments. Mr Turner was absent from the meeting. No apologies were received and this was not accepted by the board. Cllr. Quigley will contact Mr Turner.</p> <p>5:13pm Mr Spooner, Mr West, Mrs Widdup and Mr Silcock joined the meeting</p>	MQ by 12/11/18
LAB/002/1819	<p>Declaration of interest There were no declarations of interest, either direct or indirect, for any items of business on the agenda. Mr Spooner confirmed he is also a member of the King Edward VI Trust Board. This has been added to his declaration.</p>	
LAB/003/1819	<p>Minutes of the meeting dated Tuesday 17th July 2018, having previously been received were agreed and signed by the chair.</p>	
LAB/004/1819	<p>Matters Arising: LAB/076/1718 – CONFIDENTIAL MINUTE Mr Spooner will bring the paperwork for the Germany and Ski trip agreed in July to the next meeting for signature.</p>	WS by 13/11/18
LAB/005/1819	<p>Link Governance Governors and Lead staff members will arrange to meet regarding link governance.</p>	
LAB/006/1819	<p>Academy Results Performance Review / KPI Mr West gave a results and analysis PowerPoint presentation to Governors. Mr West informed governors that meetings with staff are scheduled for next week. They will be looking at every students results with a focus on “what’s behind the numbers” and individual marks. All data is unvalidated. A Levels: Mr West informed governors that the academy will not know the value added at A2 until the co-efficients have been released. The average point score per entry is 22.4 (D+). All students wanting to go to university got a place. This year there were a large number of unconditional offers made by universities. This had an impact on student attitude to learning and was a national issue. Mr West informed governors that where a member of staff was based at the Post 16 centre the outcomes were better than where staff were</p>	



between sites (Elizabethan (EA) or Retford Oaks (RO)). All students are now back in their chosen academy for 6th form. A Level results are in line with expectations. RO has seen a 140% retention of students progressing from Y12 to Y13 as some students have chosen to come to RO 6th form from other schools. There are currently 31 students in Y12. **Governors asked** how many staff were permanently located at the Post 16 centre last year. They were advised it was three members of teaching staff, two from RO and one from EA.

5:21 NW joined the meeting

GCSE's:

Last years' Y11 students were the weakest cohort to go through the academy. They had an entry level of:

- -1.5 for Reading
- -0.7 for Writing
- -1.3 for Maths

This year there were more subjects on the new grading system of 1 to 9. The percentage of 5+ A*-C (where C=4) was 49.4. Attainment 8 is at 4.3, last year the figure was 4.4. This was a significant weaker cohort than last year. The national average is 4.38. This should mean a good progress score for students. The academy will be able to show a trend moving forward, as most exams are no on the new grade boundaries. Accuracy of prediction is a key area for all departments. Most courses had no grade boundaries. The results were only slightly lower than expected. Mr West was pleased to advise governors that 30 students achieved a grade 9 in their GCSE's, which was higher than Tuxford Academy. Mrs Widdup reiterated that this cohort was weaker than last year, so was a significant move forward for students. Mr West said there were 175 grade 7's or above, therefore 198 A+ equivalent grades equating to 11%. Mr West informed governors that over 26 staff were present on results day and there was a very positive atmosphere amongst the students. **Governors clarified** that the high achievers had still progressed further. Mr West told governors that the students said they got the results they expected and he is expecting good results when the validated data is received in the spring term. Mrs Widdup told governors that geography had a pass rate of 44% which was significantly higher than the Mock exam pass rate which was only 29%. This was great improvement. Mr West told governors that computer science results were low this year at the academy and within the Trust. Mr Cotton and Mrs Widdup confirmed this was a national trend following a security breach in December. Mr Cotton informed governors that the Trust had been asked to support other trust in this subject, but is unable to at the moment. Mr West informed governors that a key area for next year is English and Maths. There has been a change in instruction from the exams

	<p>board regarding remarks and is resulting in less changes. 50% of the remarking requests have come back without changes. Referring back to the A Level results Governors asked if the trend for universities to make unconditional offers to students was likely to change. Mr West said university's need the income from students. Mr west confirmed that validated data should be with the academy in February 2019.</p> <p>Governors asked what the final on-role number of Yr7 students was in September 2018. Mr West informed governors it was 207 although three students had not yet attended school. There are already 118 applications for September 2019 intake. There are currently 918 students on role at the academy. Cllr. Quigley said this was the highest number he had known.</p> <p>Mr Cotton told governors that this was a strong set of results for the academy. He informed governors that OFSTED will be placing a greater focus on curriculum and pathways rather than headline data. There will be a greater emphasis on proving the correct pathway for a student, with instruction to look at EBAC subjects. Governors may see a change in how progress is reported. He confirmed that RO has a good broad curriculum. Mr West referred governors back to his presentation, where all students who wanted to go to University gained a place. This shows the correct pathways are in place. Mrs Widdup reiterated that she is also delighted with the achievements of the students and staff who have worked exceptionally hard. Cllr. Quigley said he would write to all staff congratulating them.</p> <p>CONFIDENTIAL ITEM</p>	
<p>LAB/007/1819</p>	<p>Academy Specific: Code of Conduct - Mrs Stock informed governors that only one governor has not returned his Code of Conduct. Conflict of Interests – Mrs Stock informed governors that all governors have now completed this online. Governor Mark – Mrs Stock advised all present that this application has still not been started. Mrs Bryn-Jones and Ms Ward confirmed they are still able to support Mr Knight with this application.</p>	<p>JKS 12/11/18</p>
<p>LAB/008/1819</p>	<p>Determination of confidentiality of business and Equality Act consideration Governors considered whether anything discussed during the meeting should be deemed as confidential and whether during their discussions any equal opportunities issues have arisen. It was Resolved that sections of LAB/004/1718 and LAB/006/1718 should remain confidential and there had been no Equality Act implications.</p>	

LAB/009/1819	Date and time of next meeting Tuesday 13 th November 2018 at 5:30pm	
	<p>The meeting closed at 5:46pm</p> <p>Signed.....(chair)</p> <p>Date.....</p>	